

## **ARTICLE VIII**

### **Credit Committee**

- Section 1.**      The credit committee shall consist of \_\_\_\_\_ members who shall be elected by the shareholders at the annual meeting, as provided in the Act and these bylaws. All members of the credit committee shall be members of the credit union. The number on the credit committee may be changed from time to time to not fewer than three (3) by resolution of the board of directors. No reduction in the number of members may be made unless vacancies exist as a result of deaths, resignations, expirations of terms of office or other actions provided by these bylaws. A copy of the resolution of the board covering any increase or decrease in the number of credit committee members and other information required by the Act shall be filed with the official copy of the bylaws of the credit union and with the Commissioner of the Office of Financial and Insurance Services.
- Section 2.**      Regular terms of office for members of the credit committee shall be for three (3) years. Members shall hold office until their successors are appointed and have qualified, unless disqualified or removed.
- Section 3.**      Annually, at each shareholders meeting, the members may elect one (1) or more alternate members to the credit committee to hold office until the next annual shareholders meeting. An alternate member may only act where necessary to form a quorum, or to provide an odd number of members to break a tie vote.
- Section 4.**      Vacancies in the credit committee shall be filled within ninety (90) days from the date the vacancy occurred by a majority vote of the board of directors at a regular or special meeting. Members appointed shall serve only for the unexpired term. Where the board has increased the committee's number, the term of the committee member appointed to fill the vacancy shall expire at the next annual meeting.
- Section 5.**      Annually, the credit committee shall choose, from among its number, a chairperson and a secretary. It shall be the duty of the secretary to prepare and maintain full and correct records of all actions taken by the committee. The offices of the chairperson and secretary may be held by the same person.
- Section 6.**      The credit committee shall hold meetings as often as may be necessary, upon call by the treasurer or general manager of the credit union, or chairperson or secretary of this committee. A meeting also may be called at the request of any two (2) members of this committee. Notice of all meetings must be given to all members of the committee unless a committee member waives, in writing, his/her notice requirement. A majority of the members of the credit committee, but not less than two (2), shall constitute a quorum for the transaction of business.

**Section 7.** No member of the credit committee shall receive any compensation for services as a committee member.

**Section 8.** The duties of the credit committee shall be as set forth in the Act. The credit committee shall have access to the records of member accounts and other records of the credit union to the extent necessary to adequately perform its duties.

**Section 9.** The credit committee may, by majority vote of its members, appoint loan officers as provided in the Act. The names of the person or persons appointed as loan officers, together with a statement of limitations on loan approvals, and all authority delegated to such loan officers shall be recorded in the minutes of the credit committee. This information shall be transmitted to the secretary of the board of directors for inclusion in the board minutes.

Each loan officer shall submit to the credit committee a report of each loan or line of credit application and extension agreement approved or rejected within thirty (30) days from the filing of the application. Reports shall be signed by the loan officer and the members of the credit committee reviewing the reports and shall become a part of the records of the committee.

A loan officer may receive compensation for services in this capacity as the board of directors may authorize.

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